**Department of Municipal and Northern Relations**

**2024 Manitoba Growth, Renewal and Opportunities for Municipalities**

**(Manitoba GRO)**

**APPLICATION FORM**

**File Number**: Office use only

***Please refer to the Manitoba GRO Program Guide for detailed information. Should you need assistance from program staff in completing this application form, please contact the Municipal Funding Policy and Programs Branch at*** [***MFPP@gov.mb.ca***](mailto:MFPP@gov.mb.ca)***.***

**I. APPLICANT AND PROJECT INFORMATION**

|  |  |
| --- | --- |
| Name of Municipality:  Address:  AMM District: | Primary Contact Full Name: Title/Position: Email: Work Phone: |
| Project Title: | |
| Project Start Date: | Project End Date: |
| Project Priority: X (first or second)  *Municipalities can submit up to maximum of two applications. If your municipality is requesting funding for more than one project, please rank the projects in order of priority. A separate application must be filled out for each project.* | |
| Application Type:  Single  Joint Application  If joint, name the partner municipality(ies): *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_* | |
| Council Resolution attached: Y or N  *If no, please provide the date as to when it will be submitted. (If a joint application, please submit Council resolutions from each partner municipality.)* | |

**II. PROJECT ALIGNMENT**

1. **Investment Themes**

*Please select one or more investment themes that your project falls under, by marking it with an X.*

|  |  |
| --- | --- |
|  | Renewal |
|  | Innovation |
|  | Climate Resiliency |

*Please provide a brief explanation of how your project meets one or more of Manitoba GRO’s Investment Themes.*

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|  |

1. **Investment Category and Detailed Description**

*Please identify the Investment Category (and if applicable, sub-category) that your project falls under* *by marking it with an X.*

|  |  |
| --- | --- |
|  | Public Safety |
|  | 1. Disaster Prevention, Mitigation and Climate Resiliency |
|  | 1. Fire Stations and Related Capital Projects |
|  | Roads, Bridges and Active Transportation\* |
|  | Recreational Infrastructure |
|  | Multi-modal Transportation |
|  | Solid Waste Management and Organic Waste Diversion |

*\*****Note:*** *If your project is a road or bridge, please provide additional detail under* ***Appendix A****.*

*Provide a detailed description of the project and additional information outlined below. Refer to the Manitoba GRO Guide for a list of eligible projects. If your project is not identified under the list, please provide information on how it meets the investment category.*

|  |
| --- |
| **Project Purpose**: Please provide a brief description of the project. |
| **Project Objectives**: Please list project objectives. |
| **Project Readiness:** Applicants must demonstrate the ability to initiate, implement, and substantially complete the project within three (3) years.  Project Activities: Please list specific tasks and activities associated with the project, estimated target dates for each activity, and the milestones you plan to achieve.  Note: If preliminary work has already been completed (e.g. feasibility study, design study) to advance the project, please detail this information. |
| **Strategic Planning:** Describe how the project addresses or is aligned with a municipal plan (e.g. asset management plan, local development plan, regional plan, master transit plan, active transportation plan, climate change and resiliency plan, fire prevention plan, water management plan, other strategic plans, and/or work undertaken by Planning Districts and Watershed Districts, etc.)  Please cite the policies in the applicable plan that is aligned with the proposed project, and provide a link or copy of the plan in your application. |
| **Regulatory Compliance:** Please identify if compliance with any applicable federal, provincial, and municipal regulations required for this project have been met, or if the project seeks to achieve fulfill compliance. |
| **Regional Benefits:** Is this project a regional initiative (e.g. serves more than one municipality and multiple communities), aligned with a regional plan, and/or a partnership with another municipality (e.g. joint application), or First Nation? If yes, please describe.  Municipalities are also encouraged to indicate in their application their commitment to service delivery in both official languages and communications with the public or how their initiative supports the advancement of any other Municipal Maturity Model (3M) activities within their community as it relates to their capital project (e.g. signage), where applicable. |
| **Leveraged Funding:**  **For this section, please complete Appendix “B” – Manitoba GRO Project Budget in Excel.**  Please identify the municipal funding commitment to this project and funding from other project partners, such as funding through Federal grants (e.g. Federation of Canadian Municipalities, Canada Community-Building Fund), private investments or from other partners (e.g. municipal partnership contributions).   * Note the full budget of the project, including the: 1) municipal share, 2) other sources of funding – identify confirmed or unconfirmed funding, and 3) requested provincial share (up to 50% of eligible project costs). * Please note if the budget and project costs have been identified through a construction tender, request for quote (RFQ), engineering study or other. * Please identify if cost contingency is built into the budget. * Please note source of municipal share – municipal reserve, borrowing, or other.   *Note: Municipalities will not be able to stack provincial funding received under this program with other existing provincial funding.* |

**IV. PROJECT INDICATORS AND OUTCOMES**

*Fill out the following table to detail expected outcomes for your specific project.*

*Project indicators are specific and tangible measures (quantitative/qualitative) used to assess the achievement of project outcomes.*

|  |  |  |
| --- | --- | --- |
| **Project Outcomes** | **Project Indicators**  Qualitative/quantitative measure(s) for the intended project outcome. | **Outcomes to be Achieved Upon Project Completion**  Describe the expected outcome(s) that the project will achieve upon its completion. |
| *Outcome 1:* |  |  |
| *Outcome 2:* |  |  |
| *Outcome 3:* |  |  |

*Below is an example for a road rehabilitation project with several outcomes to be achieved upon project completion – for illustrative purposes only.*

|  |  |  |
| --- | --- | --- |
| **PROJECT OUTCOMES:** Please identify how your project objectives will result into expected outcomes to be achieved upon project completion. | | |
| **Project Outcomes** | **Indicators**  Qualitative/quantitative measure(s) for the intended project outcome. Examples below. | **Outcomes to be Achieved Upon Project Completion**  Provide details about the expected outcome(s) that the project will achieve upon its completion. Examples below. |
| Extended Asset Life | * *Number of years of asset life extended by undertaking the project.* | * *Asset life extended by 5 years to the portion of the project involving road renewal.* |
| Improved Public Safety | * *Improved road conditions to minimize traffic collisions or pedestrian accidents.* * *Improved road conditions to ensure the safe movement of goods and other commercial activity.* | * *Expansion involved creation of a new road that accommodates a separate active transportation lane, with a dedicated median to protect cyclists from traffic.* |
| Community or Regional Impact | * *Improved access and/or connections to community or regional services, amenities, and networks.* | * *New main arterial road adds an additional access route to the main highway and better access to a regional recreation centre that serves the local community and the neighbouring two municipalities.* |

**APPENDIX A: MUNICIPAL ROAD AND BRIDGE PROJECTS**

*Note: To be completed by municipalities applying for funding support for a road or bridge project.*

**Project Type**

*Please identify the specific type of work that will be executed, with an X:*

|  |  |  |  |
| --- | --- | --- | --- |
| **For Roads** | | **For Bridges** | |
|  | * Expansion |  | * Replacement |
|  | * New construction |  | * Rehabilitation |
|  | * Rehabilitation |  | |
|  | * Renewal |

**Project Category**

|  |  |
| --- | --- |
| **For Roads** | |
|  | * Arterial Road |
|  | * Local Road |
|  | * Public Lane |
|  | * Other: please specify |

**Road/Bridge Information**

|  |  |
| --- | --- |
| **Physical state of the road or bridge** | Please identify if the road or bridge is open, closed or has a reduced weight restriction. |
| **Type and volume of traffic** | In one or two sentences, describe the traffic the road or bridge usually supports. You can describe nearby routes, commercial activity (e.g. agriculture, aggregate or other commodity), or populated communities (e.g. passenger vehicles) to help explain type of traffic. |
| **Vehicles per day** | Provide an estimate or actual account of the volume of daily traffic on the road or bridge. |
| **Length of detour if road and bridge is closed** | Note the length in kilometres of the detour if the road or bridge is closed or impassable. |
| **Regional Significance** | Briefly describe the regional significance of the road or bridge in the transportation of goods or other commercial activity. Does the road or bridge provide the single point of access to your community? |

**Supporting Documents**

Please include the following supporting documents with your application.

|  |  |
| --- | --- |
| **For Roads**   * Map that clearly shows the location of the project | **For Bridges**   * Copy of the project proposal with costs from a qualified engineering firm * Copies of preliminary design/engineering reports, if applying for design/engineering funding * Copies of detailed design/engineering report, if applying for replacement/major rehabilitation funding |

**DECLARATION OF APPLICANT**

I hereby certify that I have read, understood, and remain in compliance with Manitoba GRO Program Guidelines.

I understand that signing my name below constitutes a legal signature. I hereby certify that I am an authorized signing officer of the organization, that this application is accurate to the best of my knowledge, and that the information contained in this application is endorsed by the organization that I represent.

I also agree to provide further information as requested by Manitoba as part of the Manitoba GRO.

I acknowledge and consent to sharing this information with program reviewers, technical advisors and other agencies with interests in my project.

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| --- |
| Signature of organization’s authorized officer: |
| Name:  Position:  Date: |

Your personal information is protected by the protection of privacy provisions of The Freedom of Information and Protection of Privacy Act (FIPPA) and The Personal Information Protection and Electronic Documents Act (PIPEDA). The personal information is being collected for the program administration offered by Manitoba Municipal Relations. This collection is authorized under Section 36(1)(b) of The Freedom of Information and Protection of Privacy Act as it is directly related

to and necessary for your participation in this program. Your personal information may be disclosed only if there is legislative authority for doing so, or if you consent.