

## Lieutenant Governor's Award for Leadership in Municipal Administration Nomination Form

### Nominee Information

**First Name:**

**Last Name:**

**Municipality / Organisation:**

**Address:**

**Phone:**

**Email:**

### Nominee Eligibility

The Nominee is eligible for award consideration as they are:

- ☐ A member of the MMA (in good standing).  
An Administrator in a Manitoba municipal government.  
An Administrator in a public/non-profit organisation supporting one or more Manitoba municipal government (eg Library, planning district, conservation district, etc).

### Nominator Information

**First Name:**

**Last Name:**

**Organisation (if applicable):**

**Address:**

**Phone:**

**Email:**

### Nominator Eligibility

The Nominator is eligible to submit a nomination consideration as they are:

- ☐ A member of the MMA.  
Acting on behalf of a Manitoba municipal council via a duly adopted resolution.  
Acting on behalf of a board of directors for a public/non-profit organisation supporting one or more Manitoba municipal government (eg Library, planning district, conservation district, etc)

## **Nomination Statement**

Please provide a short statement that demonstrates how the nominee exemplifies each of the award criterium.

### **Contribution to Community/Organization**

Describe how the nominee has significantly improved their municipality, organization, or community through leadership, strategic initiatives, policy development, or public service programs. (Maximum 300 words)

### **Professional Standards and Ethics**

Describe how the nominee demonstrates integrity, accountability, and ethical principles in their professional conduct. (Maximum 300 words)

### **Support for Peers and Profession**

Describe how the nominee has contributed to mentoring, training, knowledge-sharing, or advancing administrative and governance practices. (Maximum 300 words)

**Service Excellence and Innovation**

Describe innovative and effective approaches to service delivery led by the nominee. (Maximum 300 words)

**Thought Leadership**

Describe how the nominee has contributed to policy development, research, or influenced the development of public administration, governance, or service delivery. (Maximum 300 words)

## References

Please provide at least one, but no more than three, letters of reference to support your nomination. Provide the contact information for the referrers below and submit a digital (or scanned) copy of the letters with your nomination package.

### Referrer 1

**First Name:**

**Last Name:**

**Organisation (if applicable):**

**Address:**

**Phone:**

**Email:**

### Referrer 2

**First Name:**

**Last Name:**

**Organisation (if applicable):**

**Address:**

**Phone:**

**Email:**

### Referrer 3

**First Name:**

**Last Name:**

**Organisation (if applicable):**

**Address:**

**Phone:**

**Email:**

### Supporting Documentation

Please provide a short description (15 words or less) for each supporting document you provide. You may provide up to five supporting documents that highlight the Nominee's achievements. Documents may include, short biographies, CV, resumes, certificates, examples of work, media clips, photos, etc. Please do not include video files)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

### Nominator Checklist

Please review the checklist below and confirm that your nomination package is complete before you submit.

- |  |                          |
|--|--------------------------|
| Nomination Form has been completed.        | <input type="checkbox"/> |
| Letter(s) of reference have been included. | <input type="checkbox"/> |
| Support Documents have been included.      | <input type="checkbox"/> |

### Acknowledgements

**By submitting this nomination, the Nominator attests to the accuracy of the information contained in the form and confirms that they believe in the accuracy of the information contained in the supporting documents and the letters of reference.**

**By submitting this nomination, the Nominator hereby permits all information recorded in the nomination form, the letters of reference, and the supporting document to be used by the MMA, its officers, agents, and volunteers, and the Office of the Lieutenant Governor of Manitoba as they see fit for the award adjudication and recognition processes.**

**The Nominator also acknowledges that this nomination package may be retained for up to three year, for future consideration should the Nominee not be selected in the year submitted.**

### Submission Instructions

Once your nomination package is complete, please email the package (completed nomination form and all digital letters of reference) to the MMA Executive Director via [info@municipaladministrators.ca](mailto:info@municipaladministrators.ca)